

**HUMAN SUBJECTS RESEARCH REVIEW BOARD (HSRRB)  
PROTOCOL SUBMISSION DEADLINES AND MEETING DATES  
CY 2004**

<b><u>Submission Deadline</u></b>	<b><u>HSRRB Meeting</u></b>	<b><u>Submission Deadline</u></b>	<b><u>HSRRB Meeting</u></b>
23 December 2003 31 December	14 January 28 January	16 June 30 June	14 July 28 July
14 January 28 January	11 February 25 February	14 July 28 July	11 August 25 August
11 February 25 February	10 March 24 March	11 August 25 August	8 September 22 September
17 March 31 March	14 April 28 April	15 September 29 September	13 October 27 October
14 April 28 April	12 May 26 May	13 October 26 October	10 November 23 November
12 May 26 May	9 June 23 June	10 November 15 December	8 December 12 January 2005

Meetings will be held 1300 – 1700 by video teleconference at the following locations:

- a) USAMRMC, Building 810, Conference Room 1, Ft Detrick, MD
- b) Walter Reed Army Institute of Research, Room 1W76, Silver Spring, MD
- c) Brooke Army Medical Center, Building 3600, Room L40-2B (Lower Level), Fort Sam Houston, TX

Investigators are encouraged to attend HSRRB meetings at which their protocols are being reviewed.

Protocol Submission

**Only a complete protocol meeting HSRRB submission criteria as outlined on the website will be presented for board review.** The latest protocol guidelines can be found at <http://mrmc.detrick.army.mil/index.asp?EntryURL=/crprcqhspd.asp> Click on **Human Subjects Protection and Regulatory Affairs** for guidance documents and regulations. Human Use Review Committee Chairpersons and Research Administrators should keep the Chief, Human Subjects Protection, informed of protocols that are being prepared for submission to upcoming HSRRB meetings. Protocols that have been prepared in hard copy should be submitted to:

Commanding General  
U.S. Army Medical Research and Materiel Command  
ATTN: MCMR-RCQ-HR (Dr. Pursley-Crotteau)  
504 Scott Street  
Fort Detrick, MD 21702

Protocols may also be transmitted via fax or by E-mail. Fax versions of a protocol to 301-619-7803 (DSN 343) or E-mail to HSRRB@det.amedd.army.mil. The preferred format is MS Word.